

**CHECK OUT AGREEMENT FOR THE
Waccamaw Baptist Association
BLOCK PARTY OUTREACH TRAILER
(Revised April, 2016)**

The Responsible Representative signing the Agreement on the next page also pledges understanding of the following:

- The Trailer will be used only at events intended to spread the Good News of the Gospel to all people, in the effort to bring souls to Christ.
- The Trailer is not to be used in any fund-raising events.
- The Trailer is not to be used in any event where admissions are charged or tickets are sold. These activities are to be enjoyed free of charge.
- The hitch lock is to be installed at all times the Trailer is unhitched from a vehicle, to insure that it cannot be stolen, wherever it is. If the Trailer must remain at your location overnight, make sure it's parked in a well lit, secure area.
- You may pick up the Trailer no earlier than 10am the morning of your event.
- The Trailer cannot be checked out on consecutive days unless those dates have not been requested by anyone else.
- The Trailer must be returned promptly to the Association office following the event—9am the next morning at the latest. Quite often the trailer is booked back-to-back—your failure to return it on time may ruin the next church's event.
- The Trailer will be returned in good order, hitch ball and hitch lock key inside, all food equipment properly cleaned, all items accounted for and in their respective places. If you discover something missing or in need of repair, make note of it where indicated on the inside of the door.
- The sheer weight and size of most of the inflatables mandates a setup/breakdown crew of at least 4-6 strong adults. Be sure to have sufficient volunteers to supervise throughout the entire event—for everyone's safety.
- The equipment is not to get wet at any time. The inflatables are very, very expensive—if rain is imminent, do the smart thing and get everything in the Trailer.
- The Responsible Representative has watched the entire instructional video on the website regarding the setup, operation and breakdown of the contents of the Trailer; we strongly recommend that ALL persons who plan to assist watch the video as well.

From time to time, due to circumstances beyond our control, an inflatable and/or a piece of concession equipment may be removed from the Trailer for necessary repairs. We regret any inconvenience or disappointment this may cause.

Waccamaw Baptist Association

1607 Ninth Avenue, Conway, SC 29526 843.248.9358 Fax 843.248.3058

Block Party Outreach Trailer Check Out Agreement

This completed form and payment (if applicable) are required to process your reservation

Church Name _____

Responsible Representative _____

Phone: Work# _____ Cell# _____ Home# _____ Fax# _____

Date of the Event _____ Time of Event _____

Name/Description of Event _____

Where the event will be held: _____

Equipment Being Checked Out:

_____ 6'x12' Trailer, 24'x24' Jump House, 22' Slide, 16' Football Field Goal & balls, Basketball Shoot with 2 hoops & balls, Popcorn Machine, Cotton Candy Machine, SnoKone Machine, Blowers, Tarps, Drop Cords, Folding Table, Hitch Ball(s).

Do you plan to use the popcorn, cotton candy and/or SnoKone supplies on the trailer for your event?
CIRCLE YES or NO.

The cost to use the trailer is **\$100**--this enables us to replenish the inventory. Payment must be submitted with this agreement. Make your check payable to WBA - note: BPT.

- Check Out Terms -

No church can be confirmed until we receive your form & payment

You may pick up the trailer any time after 8 AM the morning of your event.

You must return the trailer no later than 9AM the morning after your event.

(The trailer ball hitch is a 2 5/16")

Person transporting the trailer: _____ Phone: _____

I agree that all equipment being checked out will be handled with care and returned dry, clean, folded, stored away properly and in working order no later than 9:00am on the date following our event. The trailer will be returned to the designated parking spot at the **WBA Office at 1607 9th Avenue in Conway.**

I have watched or will watch the entire WBA Block Party video, understand all of its instructions and will comply with all rules concerning setup, use, supervision, and clean-up of the equipment being checked out. I am responsible for their care and will see that all damages incurred while checked out to me will be repaired at the expense of our church. I will not get the equipment wet at any time. I understand this reservation is on a first come, first serve basis.

Name: _____ Date: _____
(Responsible Representative signature)

Date received by WBA: _____ Approved by: _____ Supply Fee Paid: YES NO N/A